

SECTION – 1 Part A

Detailed NOTICE INVITING E-TENDER (DNIT)

BHARAT SANCHAR NIGAM LIMITED

(A Government of India Enterprise)

Bharat Ratna Bhim Rao Ambedkar Institute of Telecom Training, Ridge Road, Jabalpur-482001

1.0 E-tenders in Single Stage Bidding Two Envelop method (Part-A: Techno-commercial bid and Part-B: Financial bid) are invited on behalf of the Principal General Manager, BRBRAITT, Jabalpur for undertaking following works.

S. N.	Name of work	Estimated Quantity	Estimated cost of Tender (Rs.)	Last date and time			Bid Security/ EMD (In Rs.)	Cost of Tender Form in Rs. (not refundable)
				Downloading of tender form Date & time	Tender submission Date & time	Tender opening Date & time		
1.	Providing Caretaking Services at IQ and Hostel at BRBRAITT Jabalpur	2 Persons	Rs 2,64,500/- Rs Two Lakh sixty four thousand five hundred only (GST Extra as applicable)	Up to 12:00 Hrs. on XX/YY/2022	Up to 12:00 Hrs. on XX/YY/2022	At 12:00 Hrs. on AA/BB/2022	Rs 5,280/- (Rupees five thousand two hundred eighty Only)	Rs 590/- with 18% GST Included

1.1 Period of Tender-One year from the date of the signing of the Contract and BRBRAITT, Jabalpur reserves the right for extension of tender for further one year with the same rate and terms & conditions and if so the Contractor has to execute renewal of agreement for further one year with extension of validity of PBG Security for 18 Month from date of renewal of agreement.

2.0 Purchase of Tender Document: Tender document can be obtained by downloading it from the website <https://etenders.gov.in/e procure/app> or www.brbraitt.bsnl.co.in

2.1 The bidders downloading the tender document are required to submit the tender fee **Rs 500/- plus 18% GST i.e. Rs. 590/- (Rupees Five Hundred Ninety only)** through RTGS/NEFT/DD/ Banker's cheque along with tender bid, failing which the tender bid shall be left archived unopened/ rejected.

The DD/ Banker's cheque shall be drawn from any Nationalized/Scheduled Bank in favour of "ACCOUNTS OFFICER (Cash), BRBRAITT, BSNL, Jabalpur" and payable at Jabalpur.

2.2 The tender documents shall be issued free of cost to MSE bidders on production of requisite proof in respect of valid certification from MSME for the tendered item/services.

3.0 Availability of Tender Document: The tender document shall be available for downloading from **DD/MM/2022 at 17:00 hrs onwards up to XX/YY/2022 up to 12:00 hrs.**

3.1 Since tenders are being invited through e-tendering process, physical copy of the tender document would not be available for sale.

4. Eligibility Criteria: - The Bidder should have:-

- a) A valid registered Indian Firm having experience of one work of Caretaking/House Keeping/ Horticulture/ Security/Watch & Ward/ Manpower supply/Upkeep & Maintenance/Cleaning & Upkeep/Facility Management/Sanitation/ Laundry/Mess and Catering/ General Conservancy Services, completed satisfactorily.
- b) The bidder should have valid registration of firm.(i.e. Shop/Gumasta Registration or PWD registration or Registration in any Govt. body is valid for registration of firm.)
- c) The bidder should have Valid PAN No. (In case of Partnership/Pvt. Ltd firm PAN No. of firm is required, in case of Proprietorship firm, PAN No. of proprietor is to be enclosed).
- d) The bidder should have Goods and Service (GST) Tax Registration Certificate. Copy of Registration Certificate is to be submitted as part of bid and bidder has to give a self-declaration that bidder is not black listed by GST authorities.

OR

The bidder should produce certificate that bidder is exempted to register under the Goods and Services Tax (GST).

- e) EPF Registration certificate.
- f) ESI Registration certificate.
- 4.1 The experience certificate if any should be on the letter head of the organization with name, designation and contact number along with the office seal of issuing authority. The certificate should be signed/issued by the authority not less than the “Gazetted Officer/Manager” rank officer for Govt./Semi Govt./PSU/Private organizations.
- 4.2 The bidders shall submit necessary documentary proof showing that they meet the eligibility criteria along with their tender bid. All documents submitted will also be **digitally signed/self-attested** by the bidder’s seal and signature.
- 4.3 In case same rates quoted by more than one bidder, then work will be awarded to the Bidder having higher amount of Experience of any one year in last three financial years.

5. Bid Security/EMD:

- 5.1 The bidder shall furnish the bid security/EMD in one of the following manner:- RTGS/NEFT/Demand Draft/FDR/ Banker's Cheque drawn in favour of “Accounts Officer (Cash), BRBRAITT, BSNL, JABALPUR and payable at Jabalpur.

OR

Bank Guarantee from a scheduled bank drawn in favour of “Accounts Officer (Cash), BRBRAITT, BSNL, JABALPUR, which should be valid for 210 days, from the tender opening date.

- 5.2 The MSE units shall be exempted from submission of Bid Security deposit on production of requisite proof in respect of valid certification from MSME for the tendered item/service.

Details of BANK ACCOUNT OF BRBRAITT JABALUR for RTGS/NEFT

“Customer Name: AO (Cash) BRBRAITT Jabalpur
BSNL bank A/C No: 39313818571
IFSC Code: SBIN0050701
Name of the Bank: SBI

Address of the Bank: JAWAHARGANJ, JABALPUR

6. **Date & Time of Submission of Tender bids:** The tender should be uploaded on the E-Platform i.e. <https://etenders.gov.in/eprocure/app>, as per detailed procedure given in Section 4 Part C (**E- Tendering instructions to bidders**) and a physical bid in sealed envelope to be submitted to AGM (MM), R. N. 008, Admin Building, BRBRAITT, Ridge Road, Jabalpur-482001 along with the Earnest Money of **Rs. 5,280/-**

Providing Caretaking Services at IQ and Hostel at BRBRAITT Jabalpur MM-8/77/Caretaking IQ and Hostel/2022-23
**(Rupees five thousand two hundred eighty Only)and tender fee Rs 500/- plus 18% GST i.e. Rs. 590/-
(Rupees Five Hundred Ninety only) as prescribed in clause 5.1 and 2.1 above, on or before XX/YY/2022
up to 12:00 hrs.**

Note: The date fixed for opening of bids, if subsequently declared as holiday by the BSNL, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on **next** working day, time and venue remaining unaltered.

7. Opening of Tender Bids:

7.1 Physical bid **AA/BB/2022 at 12:00 hrs.**

7.2 Techno-commercial bid (on E-Platform) **AA/BB/2022 at 12:00 hrs.**

7.3 Financial bid (on E-platform). The date will be intimated to the responsive bidders only, later on.

8. Place of opening of Tender bids:

8.1 Since tender has been invited through e-tendering process, the tender shall be opened through 'Public Online Tender Opening Event (TOE). BRBRAITT's Tender Opening Officers as well as authorized representatives of bidders can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. Kindly refer clause 8 of Section-4 Part C of Tender document for further instructions.

8.2 In addition authorized representatives of bidders can attend the TOE at "**R. N. 008, Admin Building, BRBRAITT, Ridge Road, BSNL, Jabalpur-482001**", where BRBRAITTs Tender Opening Officers would be conducting Public Online and manual Tender Opening Event (TOE).

9. Tender bids received after due time & date will not be accepted.

10. Incomplete, ambiguous, Conditional, unsealed tender bids are liable to be rejected.

11. The purchaser i.e. PGM BRBRAITT Jabalpur reserves the right to accept or reject any or all tender bids without assigning any reason. The purchaser is not bound to accept the lowest tender.

12. The bidder shall furnish a declaration in his tender bid that no addition / deletion / corrections have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on the website.

12.1 In case of any correction/ addition/ alteration/ omission in the tender document, the tender bid shall be treated as non responsive and shall be rejected summarily.

Note 1: All documents submitted in the bid offer should be preferably in English/Hindi. In case the certificate viz. experience, registration etc. is issued in language other than English/Hindi, the bidder shall attach an English/Hindi translation of the same duly attested by the bidder & the translation to be true copy in addition to the relevant certificate.

Note 2: All computer generated documents should be duly signed/digitally signed/ attested by the bidder/ vendor organization.

13. The supplier has to indemnify BSNL against loss of input tax credit to BSNL on account of blacklisting of supplier during tenure of contract.

14. BSNL has the right to recover input tax credit loss suffered by it due to any mis-declaration on invoice by supplier.

***Note:** Please note that the documents mentioned in physical bid are the prerequisites for considering bid for evaluation. Bidder is being allowed 5 days time from last date of bid submission, to submit these documents to this office. Therefore, the scanned copies of all these documents **must be mandatorily uploaded in technical bid part** on e-tendering portal, failing which the online bids of such tenderer will not be opened and rejected. If the bidder fails to submit the original offline documents 5 days time from last date of bid submission or the submitted documents are in variance with scanned copies uploaded, the bid will be rejected summarily.*

AGM (MM)
O/o PGM BRBRAITT, Jabalpur
Tel: 0761-2601658 Fax: 0761-2600301
e-mail:mvkanade@bsnl.co.in

SECTION – 1 (Part B)

BHARAT SANCHAR NIGAM LIMITED
(A Government of India Enterprise)
O/o the PGM, BRBRAITT, Jabalpur – 482001

NOTICE INVITING TENDER

E-tenders are invited on behalf of PGM, BRBRAITT, Jabalpur for following work:

Name of work	Estimated cost in Rs.
Providing Caretaking Services at IQ and Hostel at BRBRAITT Jabalpur	Rs 2,64,500/- Rs Two Lakh sixty four thousand five hundred only (GST Extra as applicable)

For further details visit our website web site <https://etenders.gov.in/eprocure/app> or www.brbraitt.bsnl.co.in.

AGM (MM)
O/o PGM BRBRAITT, Jabalpur
Tel: 0761-2601658 Fax: 0761-2600301
e-mail: mvkanade@bsnl.co.in