

SECTION-I Part A
DETAILED NOTICE INVITING TENDER (DNIT)
BHARAT SANCHAR NIGAM LIMITED
O/o GM & GM,
BHARAT RATNA BHIM RAO AMBEDKAR INSTITUTE OF TELECOM TRAINING, RIDGE ROAD,
JABALPUR-482001
NOTICE INVITING TENDERS (NIT)

Digitally Sealed e-Tenders on CPPP Portal <https://etenders.gov.in/eprocure/app> are invited from eligible and experienced bidders by GM BRBRAITT, Jabalpur for the work **“Running of Mess at Jagdish Bhawan Hostel & Madhuban IQ and Canteen at Admin Building in BRBRAITT Jabalpur”**.

(Tender Enquiry No.: MM-8/103/Mess and Canteen/2020-21 dated 23/01/2021)

Sr. No	Name of the Item/Work	Estimated Cost	Bid Security (EMD)	Last Date & Time for Submission of Bid	Date & Time of Bid Opening	Tender Form Cost
1.	e-Tender for “Running of Mess at Jagdish Bhawan Hostel & Madhuban IQ and Canteen at Admin Building in BRBRAITT Jabalpur”	Rs 3,63,000=00 Plus GST as applicable (For a period of One Year)	Rs 7,260=00	12:00 Hrs. of 15/02/2021	12:00 Hrs. of 16/02/2021	Rs.590=00

Note 1:

The work mentioned in Section-III is as per current requirement. The actual requirement may vary up to $\pm 25\%$.

Note 2: Under normal circumstances the contract shall be valid for a period of one **Year** and Thereafter, the contract may be extended for a further period of One Year or part thereof at the same rates, terms and conditions.

2. PURCHASE OF TENDER DOCUMENT

Tender Form Cost is Rs.590=00 (i.e. Tender Form Fee Rs.500=00 + applicable GST @18%).

- 2.1 Tender document can be obtained by downloading from the CPPP Portal <https://etenders.gov.in/eprocure/app> or www.brbraitt.bsnl.co.in.
- 2.2 Physical copy of the tender document would not be available for sale.
- 2.3 The bidders are required to submit Original Demand Draft/Banker's Cheque towards payment of Tender Form Cost amounting Rs. 590=00 issued by any Nationalized/Scheduled Bank in favour of **“Accounts Officer (Cash), BRBRAITT, BSNL, Jabalpur”** and payable at Jabalpur along with offline documents as mentioned in Clause 3(C) of Section-II (i.e. Tender Information) failing which the tender bid shall be left archived unopened/rejected.
- 2.4 Scanned copy of Form Cost (i.e. Demand Draft/Banker's Cheque) needs to be electronically submitted on e-Tendering Portal in response to Techno-commercial Bid.
- 2.5 MSE bidders shall be exempted from submission of Tender Form Cost on production of requisite proof in respect of valid MSE Registration Certificate for the tendered item(s). The Bids received from MSE firms either failing to submit valid MSE Registration Certificate for tendered item(s) or failing to submit Tender Form Cost will not be considered and rejected.
- 2.6 The MSE bidder who fails to submit valid MSE Registration Certificate for the tendered item(s) bearing Udyog Aadhaar Number (UAN) (as mandated by Public Procurement Policy for MSE's Order 2012 issued by MSME) shall not be able to avail the benefits given to MSE bidder.

3. AVAILABILITY OF TENDER DOCUMENT

- 3.1 Tender document can be obtained by downloading it from CPPP Portal website <https://etenders.gov.in/eprocure/app> w.e.f. 17:30 Hrs of 25/01/2021 to up to 12:00 Hrs of 15/02/2021.
- 3.2 Since this tender is through e-Tendering process, physical copy of the tender document would not be available for sale.

4. ELIGIBILITY CRITERIA

- 4.1 The eligible bidder should
- be a registered Indian firm/shop/company for tendered work.
-Copy of valid registration of Shop or Certificate of Incorporation **Mess/Catering Works** should be submitted.
-Copy of Article or Memorandum of Association/Partnership deed if it is not a proprietary firm (as the case may be) should be submitted.
 - have experience of satisfactory work for **Mess/Catering Works** from any organization of BSNL or MTNL or Central Govt. or State Govt. or PSU or Reputed Private Firms.
-Experience Certificate for **Mess/Catering Works** issued by the authority not less than who has issued the work order from any organization of BSNL or MTNL or Central Govt. or State Govt. or PSU or Reputed Private Firms should be submitted.
 - have valid PAN issued by Income Tax Department.
-Copy of valid PAN (issued by Income Tax Department) should be submitted.
 - have GST Registration Certificate.
-Copy of GST registration certificate should be submitted.
(In case of multiple GST numbers all the GST numbers can be provided).
 - have valid registration with Food & Drugs authority.
-Copy of valid registration with Food & Drugs authority should be submitted.
- 4.2 The bidders shall submit necessary documentary proof showing that they meet the eligibility criteria along with their Techno-commercial Bid (Techno-Commercial on e-Tendering Portal).
- 4.3 **Failing to submit documents required for eligibility as per Clause 4.1 above will result in rejection of the Bid i.e. Bid will be rejected if eligibility criteria not met.**

Note 3: Self attested copies of all the documents should be uploaded online on e-Tendering Portal.

Note 4: Following documents should be submitted **offline**.

- Demand Draft/Banker's Cheque for Tender Form Cost (in original).
- Demand Draft/Banker's Cheque for Bid Security/EMD (in original).
- Power of Attorney (if applicable).
- Self attested copy of MSE Registration Certificate issued by MSME bearing UAN for tendered item(s) (if applicable).

Please ensure submission of offline documents in a manner as mentioned in Clause 3(C) of Section-II before due date and time. If required documents are not submitted offline before due date and time then bid will be **outrightly** rejected.

5. BID SECURITY/EMD

- 5.1 The bidders are required to submit Original Demand Draft/Banker's Cheque towards payment of Bid Security/Earnest Money Deposit (EMD) amounting **Rs.7,260=00** (Rs. Seven Thousand Two Hundred Sixty Only) issued by any Nationalized/Scheduled Bank in favour of **"Accounts Officer (Cash), BRBRAITT, BSNL, Jabalpur"** and payable at Jabalpur along with offline documents as mentioned in Clause 3(C) of Section-II (i.e. Tender Information) failing which the tender bid shall be left archived unopened/rejected.
- 5.2 Scanned copy of EMD (i.e. Demand Draft/Banker's Cheque) needs to be electronically submitted on e-Tendering Portal in response to Techno-commercial Bid. The MSE units shall be exempted from submission of Bid Security (EMD) on production of requisite proof in respect of valid MSE Registration Certification issued by MSME bearing UAN for the tendered item(s).
- 5.3 The MSE bidder who fails to submit valid MSE Registration Certificate issued by MSME bearing Udyog Aadhaar Number (UAN) for the tendered item(s) (as mandated by Public Procurement Policy for MSME's Order 2012 issued by MSME) shall not be able to avail the benefits given to MSE bidder.
- 5.4 Further details regarding Bid Security/EMD are given in Clause 12 of Section-IV Part A.

6. LAST DATE & TIME OF SUBMISSION OF TENDER BIDS

Last date and time of submission of the bid shall be on or before **12:00 Hrs of 15/02/2021**.

Note 5:

- In case the date of submission (opening) of bid is declared to be a holiday, the date of submission (opening) of bid will get shifted automatically to next working day at the same scheduled time. Any change in bid opening date due to any other unavoidable/technical reason will be displayed on e-Tendering Portal <https://etenders.gov.in/eprocure/app> and website <http://brbraitt.bsnl.co.in>.
- The bidders can view e-tenders available at CPPP Portal (<https://etenders.gov.in/eprocure/app>).
- Bids can only be submitted by registered vendors on <https://etenders.gov.in/eprocure/app>. The process of vendor registration is open to all vendors and is detailed in Section-IV Part C (e-Tendering Instructions to Bidders). Once vendor register on the portal he will be able to participate e-tender of BSNL on this portal.

7. OPENING OF TENDER BIDS

- 7.1 Date and Time of opening of Techno-commercial Bid: at **12:00 Hours of 16/02/2021**.
- 7.2 Financial Bid will not be opened on the date of opening of Techno-commercial Bids.
- 7.3 Date & time for opening of Financial Bid will be intimated later to Techno-commercially responsive bidders by sending them a suitable notice.

8. PLACE OF OPENING OF TENDER BIDS

- 8.1 The tenders shall be opened through 'Public Online Tender Opening Event (POTOE)'. BSNL's Tender Opening Officers as well as authorized representatives of bidders can attend the Public Online Tender Opening Event from the comfort of their offices. Kindly refer Clause 19 of Section-IV Part A and Clause 19 of Section-IV Part C of Tender document for further instructions.
- 8.2 At the time of opening the bids, initially offline submitted envelopes of all bidders will be opened.
- 8.3 The offline documents [received as per Clause 3(C) of Section-II] shall be opened in the Room No. 008, Admin Building, BRBRAITT, Ridge Road, Jabalpur-482001
- 8.4 The authorized representatives of bidders can attend this Bid Opening Event.
- 8.5 The representative shall have to produce Letter of Authorization [Proforma VII(C) of Section-VII] for attending Bid Opening Event.
- 8.6 Offline document envelopes [as per Clause 3(C) of Section-II] received after due date & time will not be accepted. Online e-Tendering Portal will automatically stop receiving bid after due date and time.
- 8.7 The Electronic envelope consisting of Techno-commercial Bid of only those bidders will be opened who have submitted the required offline documents as per Clause 3(C) of Section-II.
- 8.8 Incomplete, ambiguous, conditional, unsealed offline submitted envelopes are liable to be rejected.
- 8.9 The GM BRBRAITT, Jabalpur reserves the right to accept or reject any or all tender bids without assigning any reason. GM BRBRAITT, Jabalpur is not bound to accept the lowest tender.

9. DECLARATION REGARDING NO ADDITION/DELETION/CORRECTION/ALTERATION/OMISSION ETC.

- 9.1 The bidder shall furnish a declaration in his tender bid [in Format VI(E) of Section-VI] that no Addition/Deletion/Correction/Alteration/Omission etc. have been made in the downloaded tender document being submitted and it is identical to the tender document appearing on the website.
The Bid will be out rightly rejected if Bidder either fails to submit or fails to sign Format VI(E) of Section-VI.
- 9.2 In case of any Addition/Deletion/Correction/Alteration/Omission etc. in the tender document, the tender bid shall be treated as non-responsive and shall be rejected summarily.

Note 6: All the documents submitted in the bid offer should be preferably in English/Hindi. In case the certificates viz. experience, registration etc. is issued in any other language other than English/Hindi, the bidder shall attach an English/Hindi translation of the same duly attested by the bidder & the translator to be true copy in addition to the relevant certificates.

Note 7: All computer-generated documents should be duly signed/attested by the bidder.